

APPLICATION FOR SURFACE WATER PERMIT  
(Section 4 (1) (a), (b) and (c) of Water (Permits) Regulations, 2001)

Application No:.....

**OFFICIAL  
STAMP**

INSTRUCTIONS ON HOW TO COMPLETE THIS FORM

- To be completed in quadruplicate accompanied by the appropriate fee.
- Two copies of this form together with (*tick appropriate box*):
  - a prospectus (*all applications*)
  - a hydrological report (*all applications*)
  - an engineer's report (*all applications*)
  - an agricultural report (*agricultural use*)
  - proof of Ministerial authority for grant of permit (*where water reserved for future use and for storage works in excess of 5 million m<sup>3</sup> or 100 l/s*)
  - a Government Mining Engineer's report (*mining purposes*)
  - a copy of the resolution of the appropriate Rural District Council (*for projects in Communal Lands and Resettlement Areas*)
- shall be submitted by the applicant to the appropriate subcatchment council.
- One copy of this form shall be submitted by the appropriate subcatchment council together with the appropriate fee to the catchment manager.
- Attach annexures wherever necessary.
- Do not leave any question unanswered: where necessary answer "Not Applicable" or "Not Known".

The ..... Catchment Council.

I (*insert full name*) ..... hereby apply on my own behalf/on behalf of.....for a surface water permit in respect of the undermentioned property.

**Part A**

**Details of Applicant and Property**

1. Name and physical address of applicant.....
2. Postal address of applicant.....
3. Contact number/s (telephone/fax/e-mail) of applicant.....
4. Name, address and contact number of the person(s) who may be contacted regarding any questions in respect of this application.....
5. Registered name of property for which the permit is sought (Rural District Council for communal lands and Resettlement Areas).....
6. Area of property (in hectares).....
7. State whether applicant is the owner/tenant/occupier.....
8. Details of existing water permits held by the applicant
  - Permit number.....,
  - Type.....,
  - Date issued.....,
  - validity period.....,
  - Purpose
  - Usage volume in m<sup>3</sup>:
  - Attach copies of existing water permits).....

9. Provide a description of any pumping equipment

Quantity of water which any pumping equipment is capable of abstracting....., Measuring devices .....

Other equipment employed or to be employed for making use of the water.....  
.....  
.....

**Part B**

**Purpose of Application**

10. Indicate whether this application is for—

- (a) a permit to abstract surface water for any purpose other than a primary purpose: YES/NO
- (b) a permit to store surface water in a public stream—
  - (i) for any purpose other than a primary purpose: YES/NO
  - (ii) for a primary purpose in excess of five thousand cubic metres: YES/NO
- (c) a provisional to construct water storage works in a public stream—
  - (i) for any purpose other than a primary purpose: YES/NO
  - (ii) for a primary purpose in excess of five thousand cubic metres: YES/NO
- (d) a temporary permit for the use of public water in either of the following circumstances—
  - (i) the use of public water in excess of what is permitted by an operative outline plan in terms of section 18 of the Water Act: YES/NO/NOT KNOWN. If Yes, give the date of publication of notice of the relevant operative outline plan in the *Gazette*.....
  - (ii) the use of public water reserved by the Minister for future use in terms of section 57 of the Water Act: YES/NO/NOT KNOWN. If Yes, give the date of publication of notice of the reservation in the *Gazette*.....

**Part C**

**Details of Water Abstraction**

*(To be completed by applicants for a permit referred to in item 9 (a) or (c) above)*

- 11. Applicant wishes to impound/divert/abstract (*delete inapplicable*) .....  
m<sup>3</sup> of water annually from.....  
(*state name of public stream or water storage works*).
- 12. State period for which permit is sought and the period required to complete any works needed to exercise the permit (*provide justification for any period sought in excess of 20 years*).....  
.....  
.....
- 13. State rate of abstraction in m<sup>3</sup> per day.....
- 14. If the water is to be obtained from an existing water storage works, state:-  
Registered owner of the works.....,  
Name of the public stream on which the works are located.....  
Grid reference of the works.....  
Full supply capacity of the works in m<sup>3</sup>.....
- 15. If the water is to be obtained from a public stream, state the annual approximate return flow back into the stream in m<sup>3</sup>.....

**Part D**

**Details of Proposed Water Storage Works**

*(To be completed by applicants for a permit referred to in item 9 (b) above)*

16. State

Name of the public stream on which the water storage works are to be located,.....

Grid reference of the works.....,

Name of the works (if any) .....

Full supply capacity of the works in m<sup>3</sup>.....

.....

17. State period for which provisional permit is sought to complete water storage works.....

18. Are the water storage works needed to exercise any rights granted under an existing permit? YES/NO. If Yes, provide details of the relevant water permit(s) held by the applicant specifying;

Permit number.....,

Type.....,

Date issued.....,

Validity period.....,

Grid reference of abstraction point.....,

Purpose and usage volume in m<sup>3</sup>.....

State whether the rights held under the abovementioned permit are fully utilised/partially utilised (*indicate extent of utilisation in space provided*)/not utilised at all or to any significant extent.....

.....

## Part E

### Details of Use

(Relevant items to be completed by all applicants)

19. If the water is to be used for irrigation purposes, attach an agricultural report in form WR 3.
20. If the water is to be used for fish farming purposes, state
- Number of fishponds.....,
- Total area of the ponds.....
- Total water holding capacity of ponds.....
- .....
21. If the water is to be used for the watering of livestock and it is proposed to use more than 10 m<sup>3</sup> of water per day, state (by type of livestock) the total number of animals on the property
- .....
- .....
22. If the water is to be used for urban or institutional purposes, state details (in m<sup>3</sup> per year) of (a) estimated total raw water required; .....
- (b) estimated clear water for domestic use .....
- (c) estimated clear water for industrial use.....
- .....
23. If the water is to be used for mining/industrial/road construction purposes (mechanical or power generation purposes), state (in m<sup>3</sup> per year) the volume of water desired for domestic and mining purposes respectively and the nature of the proposed uses.....
- .....
- .....
24. If the water is to be used for mechanical (e.g. hydraulic ram) or power generation (e.g. pelton wheel or turbine) purposes (whether or not in conjunction with mining/industrial/road construction purposes) state (in m<sup>3</sup> per year) the volume of water desired for such purposes, and attach an engineer's report (specifying, where applicable, the fall available, the height the water is to be lifted, the horse-power to be developed and the type of power plant proposed).
25. Describe the incidental or subsidiary uses, if any, to which the water abstracted may or will be put:.....

## Part F

### Description of Works

(To be completed by all applicants)

26. Describe the works necessary to obtain the use of the said water. (Here give information such as height and type of diversion weir and length of furrow and height and capacity of storage works or capacity of pump, etc., where known, and attach an engineer's report for water storage works).....  
.....  
.....

### Part G

#### Locality details

(To be completed by all applicants)

27. Description of route to property.....  
.....  
.....

28. Provide a 6-figure grid reference of the point of impoundment/abstraction/diversion/storage using 1:50 000 Surveyor-General's map (Map number to be specified).....  
.....

29. A site plan showing the following is attached:

- the true North;
- the boundaries of the property and adjoining properties (drawn to scale if possible);
- the public stream referred to and its direction of flow;
- the point at which the impoundment/abstraction/diversion is desired, and the direction of flow of the water thus impounded/abstracted/diverted.

#### Declaration by Applicant

1. 30. I, the undersigned, certify that—

- (a) I have informed the following person(s).....  
.....who is /are the owner(s)/tenant(s)/occupier(s) of property/properties over which a servitude will be required in connection with this application, and have been granted (*attach a copy of the agreement*)/ have not been granted the servitude, but I intend to pursue the matter further with a view to registering the servitude;
- (b) (*if the application is made on behalf of the person who will hold the permit*) I am legally empowered to submit this application on behalf of.....
- (c) all information contained in this application is true and correct to the best of my knowledge and belief.

.....  
Signature

.....  
Date

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1. Catchment.....Sub-Hydrological zone.....
2. Affected permits.....
3. Comments by appropriate subcatchment council.....  
.....  
.....Signature..... Official Date Stamp

4. Comments by catchment manager.....  
.....  
.....Name.....Signature..... Official Date Stamp

5. Comments by appropriate catchment council.....  
.....  
.....Name.....Signature..... Official Date Stamp

6. Application approved/not approved\*. Reasons for not approving.....  
.....
7. Provisional/Final permit No.:..... Validity period.....
8. Special conditions.....  
.....  
.....Name.....Signature..... Official Date Stamp  
(Catchment Council Chairman)

\*Delete inapplicable